# COORDINATOR CHECKLIST

When you are about to approach a patient, please consider bringing the followings items:

#### **Reading Glasses**

Often in hospital settings, admitted patients may not have their reading classes.

Bring a variety of prescriptions (-1, -3, -5)

#### Hearing Device

To assist the hearing impaired, bring the following devices:



Amplifiers Listening system

### **PI Invitation**

PI invitation to the study with photo of team.

A personal connection to the research team is the best practice to developing and maintaining trust.

#### Infographics

Info-graphics help explain clinical trial research terminology in a health literate manner.

NIMICT provides infographics on:

o Clinical trial basics

o Neurological terminology

#### Supplies

Remember to bring extra pens and informed consent documents!



Remember the importance of culture and language of the patient

## **Visual Explanation of Participation**

	Baseline	Day 30	1 Year	2 Year	3 Year	4 Year		
			Follow Up	Follow Up	Follow Up	Follow Up		
History & Physical	Х	Х	Х		X			5 5
Neurological Exam	Х	Х	X		Х			
Stroke Assessment	Х	Х	X					
Blood Pressure	Х	Х	X		х			
MRI including GRE	Х	Х	X		Х			
Laboratory Tests	Х						i l	PERSONA
Cognitive Testing	Х	Х	X		Х			DATA
Functional Status/Outcome	Х	Х	Х	Х	Х	X		
				(telephone)		(telephone)		



#### Provide a Contact Form to patients and their family, friends, and caregivers

A neurologist is a doctor who specializes in brain and nervous system diseases. At most hospitals, neurologists care for people who have had strokes. Nurses, occupational therapists, physical therapists, and speech and language pathologists work with doctors to help care for persons with stroke. This program will last for 4 years, during this time the neurologist will monitor your treatment and recovery from your stroke.

- Your Doctor's name iš: \_\_\_\_\_
  Your clinic number is: \_\_\_\_\_

Nurse or Coordinator

Each hospital helping with this program has at least one person assigned to help organize the program for the medical center. This person is called the research nurse or program coordinator. This person helps schedule all the necessary tests and procedures and gathers the information to report to the main study center. The coordinator tends to be the main link between the patient, the neurologist, the scheduling system, other doctors and the main study center or hospital.

- Your Program Coordinator's name is: \_\_\_\_
- \$/he can be reached at: \_

Coordinator

NIMIC

At different times during this program, information will be collected by someone other than the Program Coordinator. This person will not know anything about you except for your contact information and the fact that you are a part of the program. This person is called an interviewer. An interviewer is used to ensure that all of the collected information is correct. - Your Program Coordinator's name is:

- S/he can be reached at:



Resources were adapted from the DiffErenCes in the Imaging of Primary Hemorrhage based on Ethnicity or Race (DECIPHER) Project.